



highpoint
implementation and training services

The Liverpool Institute of Performing Arts (LIPA)

The Liverpool Institute of Performing Arts (LIPA) opened in 1996 and is dedicated to people who want to enter and survive the tough world of arts and entertainment. LIPA is located in Sir Paul McCartney's old school and delivers a World Class education to its students..



The Brief

- ✓ Implement the new Fixed Assets (AT) module.
- ✓ Create and deliver bespoke report writing training (simple enquiry, browser, analyser and exceleator) based around the LIPA setup.
- ✓ Set up and document VAT Reporting process.
- ✓ Setup Bank Reconciliation process.
- ✓ Document Period End Routine

Our Contribution

Fixed Asset (AT) module.

In preparation, a member of our team attended an Agresso (AT) public course. Then working with the client to understand the setup required, we setup the AT module on the clients test system to test the concept. Every step of the implementation was documented in order to make the transfer to the live system straight forward. Assets were then added, capitalised and depreciated to test the setup and the postings created.

Report Writing

The Report Writing training was written around the LIPA configuration and designed to demonstrate the key features of the Agresso system. The Excelerator section was written around a key Income and Expenditure report that we wrote for LIPA. At the end of the training the clients team had a good understanding of the reporting potential of Agresso and how one of their keys reports had been created.

VAT Reporting

As with most Higher Education establishments is a particular challenge. We developed a step by step process for the client to follow in order to produce their VAT return and effect the necessary updates within Agresso.

Bank Reconciliation

The Bank Reconciliation process was created using standard Agresso functionality and delivered to the Client with associated documentation.

There is little documentation regarding what a Period End Process should be within Agresso. After discussions with the Client and referring to our experiences elsewhere, we produced a guide that was relevant, concise and clear.

Client Testimonial

LIPA appointed Ben Houghton, of Highpoint Implementation and Training Service Ltd., to assist with development work and provide training on the newly installed Agresso 5.5.2 system – now 5.5.3 upgrade.

This training was bespoke and specific to LIPA. For example, the training on Excelerator and Browser reporting incorporated the creation of reports requested by LIPA senior management using LIPA data.

Other areas of work included Bank Reconciliation, the Asset Transactions module in 5.5.3, Period End routines and VAT reporting and reconciliation.

Ben is professional, knowledgeable, and resourceful. He took time to obtain a high level of understanding in the needs of our project. In addition, Ben has provided ad-hoc support for the work completed on site at LIPA. Combined with his willingness to transfer skills and knowledge to LIPA staff, it has really demonstrated a commitment to excellence and working in partnership.

Jackie Fisher

About Highpoint

Highpoint Implementation Services Ltd is a preferred training and implementation partner of Unit4. Founded in 2007, Highpoint operates within the Public, Higher education and Commercial Sectors.

Highpoint provides a range of services extending throughout the Agresso implementation lifecycle. Starting with Needs Analysis and design and extends through implementation and development supported by expert consulting and project management. Highpoint harnesses its implementation expertise within a suite of modular training services targeted at users' needs from e-learning to hands on class room training.